



Abbey Gate College

POLICY: Academic Integrity	
Scope	Senior School
Responsibility	Deputy Head (Academic)
Reviewed & Updated	September 2024
Governor Approval	Damien Stenhouse
Board Level Approval	Andrew Grime

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Policy Statement (1)

Abbey Gate College is committed to fostering an environment that promotes academic excellence, honesty, and integrity. This Academic Integrity Policy is designed to guide students, teachers, and parents in upholding the highest standards of academic honesty and ethical behaviour.

Definition of Academic Integrity:

Academic integrity is the adherence to ethical principles and honesty in all academic endeavours. It involves presenting one's own work, ideas, and achievements without deception or fraud and giving proper credit to others for their contributions.

Policy Statement (2)

- 1) Abbey Gate College implements this policy through adherence to the procedures set out in the rest of this document.
- 2) This policy is made available to all interested parties in accordance with the *Provision of Information* policy. It should be read in conjunction with the College's *Assessment and Reporting, Examination and NEA, and Behaviour* policies.
- 3) Abbey Gate College is fully committed to ensuring that the application of this policy is non-discriminatory in line with the UK Equality Act (2010). Further details are available in the College's *EDI* policy document.
- 4) This policy is reviewed at least annually, or as events or legislation changes require, by the College Leadership Team and the Governing Body. The deadline for the next review is no later than 12 months after the most recent review date indicated above.

Key Personnel

- 1) Mike Booth: Deputy Head (Academic)
- 2) Emma Leatherbarrow: Head of Sixth Form (Academic)
- 3) Marie Hickey: Head of Infant & Junior

Expectations for Students

1. Students are expected to complete their own work on assignments, examination, and projects.
2. Collaboration with peers is encouraged when explicitly allowed by the teacher, but respective individual contributions must be clearly identified.
3. Plagiarism, cheating, and any form of dishonesty are strictly prohibited.
4. Students must cite sources appropriately, giving credit to the original authors when using external information.

Expectations for Teachers

1. Teachers are responsible for clearly communicating expectations regarding academic integrity in their courses.
2. They should provide guidance on proper citation methods and reinforce the importance of original work.
3. Teachers should actively monitor and address potential academic integrity violations.
4. Fair and consistent consequences should be applied in cases of academic dishonesty.

Misuse of Artificial Intelligence (AI)

The misuse of Artificial Intelligence (AI) in academic work, including the use of AI-generated content without proper attribution, is strictly prohibited. Students are expected to clearly indicate if AI tools have been used in the creation of their work, and credit must be given to AI-generated contributions.

The use of AI in examinations (internal and external) is strictly prohibited.

Consequences for Academic Integrity Violations

Violations of academic integrity will result in consequences appropriate to the severity of the offence.

Examples of Violations and Consequences

This table is for guidance only and sanctions can be flexibly applied according to the details of each individual case.

Violation	Consequence
Student malpractice (including plagiarism in Non-Examination Assessments) during external examinations.	<p>The awarding body informed immediately of any alleged, suspected, or actual incidents of malpractice.</p> <p>Examination board possible sanctions (following Malpractice_Sep23_FINAL.pdf (jcq.org.uk)):</p> <ol style="list-style-type: none">1. Disqualification from a unit2. Disqualification from all units in one or more qualifications3. Disqualification for a whole qualification4. Disqualification from all qualifications taken in that series5. Barred from entering examinations for a set period of time <p>College serious sanction up to and including expulsion.</p> <p>Parental Notification</p>
Plagiarism (including prohibited use of AI) during internal examinations.	<p>College possible sanctions:</p> <ol style="list-style-type: none">1. Loss of all marks for that assessment2. Re-test of assessment or similar assessment3. College Leadership Team Detention4. Suspension <p>Parental notification</p>

Violation	Consequence
Plagiarism (including uncredited and/or prohibited use of AI) during College assignments (e.g. homework).	College possible sanctions: <ol style="list-style-type: none">1. Warning2. Resubmission of assignment or similar assignment3. Subject teacher intervention/detention4. Head of Department intervention/detention Parental notification